

No. Admn./1(1)(10)/ICAS/2020-21/306
Office of the
Pr. Chief Controller of Accounts
Central Board of Indirect Taxes & Customs
A.G.C.R. Building, I.P. Estate,
New Delhi-110 002

Office Order No. 42

Date: 05.10.2020

Sub: Distribution of work between Chief Controller of Accounts & Controller of Accounts in the O/o Pr. CCA, CBIC-reg.

Consequent upon the joining of Ms. Chandan Mishra Dwivedi, ICAS(2001) as Controller of Accounts in O/o Pr. CCA, CBIC, New Delhi vide CGA's Office Order No. A-22012/17/2020-Group A-CGA/3951-59 dated 15.09.2020 against the SAG level post, the distribution of work between the Chief Controller of Accounts & Controller of Accounts in the O/o Pr. CCA, CBIC, New Delhi shall be as under with immediate effect till further orders:-

A. Shri Dhruva Kumar Singh, Chief Controller of Accounts (Accounts & IT)

- i. The officer will hold the charge of Accounts/ Compilation, IT & GST Sections including Bank Audit matters related to Banking & Revenue Coordination including Bank Reconciliation.
- ii. All Zonal Heads, i.e. DCA East Zone, North Zone, South Zone & West Zone will report to the CCA regarding the matters of Accounts/ Compilation, IT & GST, Banking & Revenue Coordination including Bank Reconciliation.
- iii. Bank Audit.
- iv. Development of ARPIT software, website of O/o Pr. CCA, migration to CBIC servers from PFMS servers and interconnectivity.

- Ms. Chandan Mishra Dwivedi, CA will be the link officer of Shri Dhruva Kumar Singh, CCA.

B. Ms. Chandan Mishra Dwivedi, Controller of Accounts (Administration & HoD)

- i. The Officer posted against SAG level post will be **Head of the Department** for O/o Pr. CCA, CBIC. All Zonal Heads, i.e. DCA East, North, South & West Zone will report to her regarding the matters of Administration, Establishment and Internal Audit.
- ii. Internal Audit (Field & HQ).

- Shri Dhruva Kumar Singh, CCA will be the link officer of Ms. Chandan Mishra Dwivedi, CA.

This issues with the approval of the Pr. Chief Controller of Accounts.


Y.P. Singh
Sr. Accounts Officer(Admn.)

Copy to:-

1. DCA(EZ/NZ/SZ/WZ), CBIC
- ✓ 2. Sr. AO (IT / GST) with a request to upload this on website of O/o Pr. CCA, CBIC.
3. All Sr. AOs/AOs, O/o Pr. CCA, CBIC, New Delhi.
4. Sr. PS to Pr. CCA, O/o Pr. CCA, CBIC, New Delhi
5. PS to CCA/CA, O/o Pr. CCA, CBIC, New Delhi
6. PA to DCAs, O/o Pr. CCA, CBIC, New Delhi
7. All sections in HQ office, CBIC, New Delhi

Pl. upload - signed
AAO (SG) 05/10/2020