

**O/o Pr. Chief Controller of Accounts
Central Board of Indirect Taxes & Customs
Ministry of Finance, Deptt. Of Expenditure
1st Floor, 'B Wing', AGCR Building,
I.P. Estate, New Delhi - 110002**

No. Estt-I/Misc.File/2020-21/ 193

Date: 12.11.2020

OFFICE MEMORANDUM

It has come to the notice of this office that Sh. Babulal, MTS (Outsource) and Smt. Manju Mangain, Sr. Accountant have been tested positive for Covid-19 on 11.11.2020 and 12.11.2020 respectively. They last attended the office on 11.11.2020 and 12.11.2020 respectively.

It has been decided that O/o Pr. CCA, CBIC, New Delhi (HQ) will remain closed on 13.11.2020 for deep sanitization of Office premises.

All the Officials of O/o Pr. CCA, CBIC, New Delhi (HQ) who may have come in contact with the individuals mentioned above are hereby advised to adhere to the instructions issued by Ministry of Health & Family Welfare's "Guidelines on preventive measures to contain spread of COVID-19 in workplace settings" dated 04.06.2020.

(Y.P. Singh)

Sr. Accounts Officer (Estt.-I)

Copy for Information to: -

1. All Sr. AOs O/o Pr. CCA, CBIC (HQ).
2. Sr. PS to Pr. CCA, CBIC.
3. PS to CCA (S.M.), CBIC.
4. PS to CCA (D.K.S.), CBIC.
5. ✓ Sr. AO (GST / IT) for uploading on ARPIT portal.