Coord/2(1)/Shillong /65/2022-23/ 32
Office of the Pr. Chief Controller of Accounts
Central Board of Indirect Taxes & Customs
A.G.C.R. Building, Ist Floor,
I.P. Estate, New Delhi-110002.

Dated: 31 .05.2022

OFFICE MEMORANDUM

Sub: - Banking arrangements for Customs Duty Collection and Duty Drawback payment for Dhubri Steamer Ghat LCS–(INDHBI-769), Golakganj LCS– (INGKJB-605) & Hatisar LCS–(INHTSB-607) through EDI under the Commissionerate of Customs (Prev.) Shillong.

The undersigned is directed to convey the approval of the Pr. Chief Controller of Accounts, CBIC for authorization of State Bank of India Dhubri Branch, (BSR Code: 00069) for Customs Duty Collection and payment of Duty Drawback under EDI in r/o Dhubri Steamer Ghat LCS–(INDHBI-769), Golakganj LCS– (INGKJB-605) & Hatisar LCS–(INHTSB-607) under the Commissionerate of Customs (Prev.) Shillong.

2. The Banking arrangement at Dhubri Steamer Ghat LCS–(INDHBI-769), Golakganj LCS– (INGKJB-605) & Hatisar LCS–(INHTSB-607) for Collection of Customs Duty and Payment of Duty drawback payment under Commissionerate of Customs (Prev.) Shillong is as follows:-

Bank branch Name & BSR Code	Focal Point Branch with BSR Code	Location for which branch is authorized	Purpose of authorization	Jurisdictional Commissionerate	Jurisdictional PAO	Specified officer to issue cheque for DBK.	Reason
SBI Dhubri Branch (00069)	Shillong (00181)	LCS Dhubri Steamer Ghat (INDHBI-769)	Customs Duty Collection and payment of Duty Drawback through EDI	Customs (Prev.) Commissionerate Shillong	PAO Customs Shillong	Deputy/ Assistant Commissioner	For EDI Compliance
SBI Dhubri Branch (00069)	Shillong (00181)	LCS Golakganj (INGKJB-605)	Customs Duty Collection and payment of Duty Drawback through EDI	Customs (Prev.) Commissionerate Shillong	PAO Customs Shillong	Deputy/ Assistant Commissioner	For EDI Compliance
SBI Dhubri Branch (00069)	Shillong (00181)	LCS Hatisar (INHTSB-607)	Customs Duty Collection and payment of Duty Drawback through EDI	Customs (Prev.) Commissionerate Shillong	PAO Customs Shillong	Deputy/ Assistant Commissioner	For EDI Compliance

3. **Instructions for Commissionerate:** (i) Commissioner of the jurisdictional Commissionerate will send the details of the designated officer authorized to sanction the refund/drawback claims along with their specimen signatures to the designated bank branch and to the PAO.

(ii) Cheque book will be supplied to designated authorized departmental officer by the Pay and Accounts Office concerned. The instructions contained in Central Government Accounts (Receipt and Payments) Rules, 1983 should be carefully observed by the Cheque Drawing Officers.

(iii) All the claims sanctioned in a particular day will be enumerated in a consolidated Computerised Customs Drawback Advice (CCDA)/payout scroll/ DBK Scroll with a unique system generated identifiable number and transferred to the designated Bank Branch through ICES/EDI/ICEGATE supported by a single cheque instrument for total amount.

(iv) For each CCDA/payout scroll/ DBK scroll a unique system generated identifiable number would be there and cheque is to be drawn in favour of ``..... (Bank) (7 digit BSR Code No.), Station Name ..... against DBK Scroll No/ Payout Scroll No. ..... Dated ....."

(v) An abstract showing Sl. No., Advice No. & date and amount of the advice will also be generated and one printed copy of the advice duly signed by Sanctioning Authority (Refund/drawbacks) shall be simultaneously sent to the PAO concerned.

(Cont..)

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ructions for authorized Bank/branch:

The collecting branch will render the scrolls and challans through the existing FPB i.e. State bank of India Shillong, MG ad Shillongmeghalaya-793001 Main branch (00181), outstation to PAO CGST & Customs Shillong on daily basis. The branch is required to follow the procedure laid down in the "Revised Memorandum of Instructions for Collection and Accounting of Central Excise, Customs and other Dues."

(ii) The designated branch will ensure signature of the authorized officer on each page of the Computerized Customs Drawback Advice received from the Drawback Sanctioning Authority.

(iii) The designated bank branch shall take necessary action to credit the refund/ drawback amount in the exporter's/assessee's account, either on the same day the Computerized Customs Drawback Advice (CCDA)/Refund Advice along with supporting single cheque is received or on the next working day.

(iv) The designated bank branch will prepare a Daily Payment Scroll in triplicate. The designated branch will exclude the undisbursed amount of refund/drawback and report to the Focal Point Bank only the net amount credited in the accounts of the exporters. In case of payment made through RTGS/NEFT, it is mandatory to mention the RTGS/ NEFT identification number along with date in the Daily Payment Scroll. First copy of the scroll will be sent to the Focal Point Branch and the duplicate copy to the Sanctioning Authority (Drawback/Refund) along with a Statement of Undisbursed Amount. The branch shall retain the triplicate copy for its own record.

(v) The bank is directed to ensure payment of drawback claims to the assesses prior to taking claim from RBI, intimation of failed transactions by the branch to the Commissionerate and PAO within 48 hours of occurrence of failure, and furnish a certificate along with the payment scroll to the effect that no change/modification were carried out by the branch in the file received from the Commissionerate while releasing payment.

This authorization will be effective from the date of issue of Trade Notices by **Commissioner of Customs (Prev.) Shillong** under intimation to this office.

(Chandan Mishra Dwivedi)
Chief Controller of Accounts (CBIC)

To:

1. The Commissioner of Customs (P), Kolkata Customs Zone, O/o Commissioner of Customs (P) West Bengal, Customs House, 3rd floor, 15/1 strand road Kolkata-700001 w.r.t latter dated 03/02/2022.
2. The General Manager, State bank of India, Govt. Accounts Department, Corporate Centre, Belapur Rly Station, 4th Floor Tower No. 4 Sector-11, CBD, Belapur, Navi Mumbai - 400614 with reference to the letter No. GAD/REV/CBIC/AUTH/NKR/2022-23 dated 04.04.2022 on above cited subject.
3. The General Manager, Reserve Bank of India, Dept. of Govt. & Bank Accounts, Central Office, Byculla Building, Opp. Mumbai Central Station, Mumbai - 400008.
4. The General Manager, Reserve Bank of India, Central Accounts Section, Additional Office Building, East High Court Road, Nagpur - 440 001.
5. Addl. Director (DG System, EC/EDI Project), C.R. Building, I.P. Estate, New Delhi.
6. Shri Dipankar Sen Gupta, Sr. Technical Director, NIC (O/o the CGA), Shivaji Stadium, New Delhi.
7. Sr. Accounts Officer, O/o Dy. Controller of Accounts CBIC, EZ, MS Building Customs House 15/1, Strand road Kolkata-700001.
8. Branch Manager, State Bank of India, Dhubri Branch, Dhubri- 783301 (Assam).
9. PAO, CGST & Custom Shillong.
10. PAO, Customs (P) Kolkata.
11. PAO Customs, Delhi.
12. Sr. A.O., B.R. Section.
13. AAO, GST& IT, CBIC for information and updating on Pr.CCA, CBIC website

134-GST.IT
6/6/22

The following undertaking is towards Authorization State bank of India Dhubri Branch (00069) for collection of customs duty and Duty Drawback payment under EDI system at LCS Dhubri Steamer Ghat Location Code (INDHBI-769), under the Commissionerate of Customs (Prev.), Shillong authorized vide O.M. No. Coord/2(1)/Shillong/65/2022-23/32 Dated: 31 .05.2022.

O/C

Office of the Principal Chief Controller of Accounts
Central Board of Excise & Customs
DGACR Building, New Delhi

Undertaking from Bank Branch seeking Authorisation for Disbursement of Duty Drawback/ refunds.

1. The Authorised branch shall not affect the payment unless signatory's details and signature are received by banks from concerned PAO.
2. The Authorised branch would establish a control mechanism at their end to detect duplicate advice and disallow any duplicate payment.
3. The branch shall not change or temper with the details of bank accounts of the exporters For all such cases bank shall revert to the department for reinitiating the advice with modified details of the bank accounts.
4. The branch shall after making disbursement on the basis of Advice send the scrolls along with transaction proof In the form of UTR or Transaction ID of all successful & failed cases to the Concerned PAO (It may be noted that bank shall be responsible for establishing the correctness of Payments).
5. The branch shall not charge any RTGS/NEFT charges on settlement from department or individuals in any case.
6. The branch shall provide every detail to the PAO whenever required for the purpose of the reconciliation and accounting.
7. The branch processes and transactions relating to disbursement of duty drawback shall be open for audit by office of the Principal Chief Controller of Accounts Whenever asked the branch shall provide the electronic advice received form ICEGATE/EDI system of department the output files in terms of successful and failed transactions along with UTR details put through and scroll details et. The same would be readily made available to O/o PrCCA for reconciliation or audit purpose .
8. The IT system of bank shall maintain the audit trail of whole process and events.

For, STATE BANK OF INDIA
Chief Manager,
SBI, Dhubri BR.

Authorised Signatory
Date: 14/02/2022

Bank Seal

(S. PASUMPON)
Forwarded by AC/DC 16/02/2022
Commissionerate of SHILLONG, DHUBRI DIVISION

The following undertaking is towards Authorization State bank of India Dhubri Branch (00069) for collection of customs duty and Duty Drawback payment under EDI system at LCS Golakganj Location Code (INGKJB-605), under the Commissionerate of Customs (Prev.), Shillong authorized vide O.M. No. Coord/2(1)/Shillong/65/2022-23/32 Dated: 31 .05.2022.

Office of the Principal Chief Controller of Accounts
Central Board of Excise & Customs
DGACR Building, New Delhi

Undertaking from Bank Branch seeking Authorisation for Disbursement of Duty Drawback/ refunds.

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8. The IT system of bank shall maintain the audit trail of whole process and events.

For, STATE BANK OF INDIA
Chief Manager,
SBI, Dhubri SR.
Authorised Signatory
Date: 14/02/2022

Bank Seal

(S. P ASUMPTON)
Forwarded by AC/DC 10/02/2022
Commissionerate of SHILLONG, DHUBRI DIVISION

The following undertaking is towards Authorization State bank of India Dhubri Branch (00069) for collection of customs duty and Duty Drawback payment under EDI system at LCS Hatisar Location Code (INHTSB-607), under the Commissionerate of Customs (Prev.), Shillong authorized vide O.M. No. Coord/2(1)/Shillong/65/2022-23/32 Dated: 31 .05.2022.

Office of the Principal Chief Controller of Accounts
Central Board of Excise & Customs
DGACR Building, New Delhi

Undertaking from Bank Branch seeking Authorisation for Disbursement of Duty Drawback/ refunds.

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2. The Authorised branch would establish a control mechanism at their end to detect duplicate advice and disallow any duplicate payment.
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4. The branch shall after making disbursement on the basis of Advice send the scrolls along with transaction proof in the form of UTR or Transaction ID of all successful & failed cases to the Concerned PAO [It may be noted that bank shall be responsible for establishing the correctness of Payments].
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8. The IT system of bank shall maintain the audit trail of whole process and events.

For, STATE BANK OF INDIA
Chief Manager,
SBI, Dhubri BR.
Authorised Signatory
Date: 14/02/2022

Bank Seal

(S. PASUMPON)
10/02/22

Forwarded by AC/DC..... SHILLONG, DHUBRI DIVISION