

Govt. of India, Ministry of Finance

O/o Pr. Chief Controller of Accounts Central Board of Indirect Taxes and Customs

DGACR Building, I P Estate, New Delhi-110002

(Coordination North Zone)

E-Mail: expdr-coord@gov.in

No. Pr.CCA/CBI9Coord-Expdr/Circular-Instruction/Vol-I/2022-23/290 Dated: 23/2023

CIRCULAR

Sub: - Use of Govt. e-mail only for Govt. work-reg.

It has been observed that the most of the PAOs of CBIC have been using e-mail other than Govt. e-mail for communication with the HQ and other offices which is not a safe mode of communication for sharing the information keeping in view the potential cyber threat to steal the information. This has been viewed seriously by the competent authority.

The competent authority has directed that all Zonal Heads may be advised to direct the respective PAOs under their Administrative Control to use the government email(abc@gov.in/abc@nic.in) only for official work

This issues with the approval of the Competent Authority.

Sr. Accounts Officer

To:

1. Dy, CA, O/o Pr. CCA, CBIC New Delhi

2. Dy CA, O/O CA(W Z), CBIC, Mumbai

3. ACA, O/o DCA(EZ), CBIC, Kolkata

4. Dy. CA, O/o DCA(SZ), CBIC, Chennai

Copy to:

Sr. PS to Pr. CCA, CBIC

2. PS to CCA, CBIC

3. PA to DCA(HQ), O/o Pr CCA, CBIC

Sr. AO(Admn), CBIC

5. Sr. AO (ITD) - requested to upload on the ARPIT portal.