



By e-Mail/By Post

Govt. of India,  
Ministry of Finance  
O/o Pr. Chief Controller of Accounts  
Central Board of Indirect Taxes and Customs  
DGACR Building, I P Estate, New Delhi-110002  
(Expdr-Coord Section)  
E-Mail: expdr-coord@gov.in

No. Pr.CCA/CBIC/Coord/Circular-Instruction/Vol-I/2022-23/ 78

Dated:24-05-2023

**CIRCULAR**

**Sub:- PPO Received on or before/after last day of preceding month of retirement date-reg**

Attention is invited to DO letter NO. CPAO/IT & Tech/Misc.Corres with PAO/8535/96/23-24/34 dated 15-05-2023 received from Chief Controller (Pension), CPAO, Ministry of Finance on the subject cited above.

All the Zonal Heads are requested to Issue instructions to the PAOs under their administrative control to process the pension cases on time and send them to CPAO at least two months before the due date of retirement of Government Servants so as to avoid hardship to the retiring Government Servants.

This issues with the approval of the competent authority.

Encl:- Annexure-A

  
(Lakshman Dubruwal)  
Sr. Accounts Officer

**To**

1. All Zonal Heads(WZ/EZ/SZ)
2. All PAOs of North Zone

**Copy to:-**

1. Sr. PS to Pr. CCA, CBIC
2. PS to CCA, CBIC
3. PA to DCA(HQ), O/o Pr CCA, CBIC
4. PA to DCA(North Zone), O/o Pr. CCA, CBIC
5. Sr. AO (IT D) O/o Pr, CCA CBIC with request to upload on the ARPIT portal.



केन्द्रीय पेंशन लेखा कार्यालय

Central Pension Accounting Office

भारत सरकार, वित्त मंत्रालय

Government of India, Ministry of Finance

त्रिकूट-II, भीकाजी कामा प्लेस

Trikoot-II, Bhikaji Cama Place

नई दिल्ली-110066

New Delhi-110066

Tel. : 011-26169406, Fax : 011-26715108

Dated: 15.05.2023

भूपाल नन्दा

मुख्य नियंत्रक (पेंशन)

Bhupal Nanda

Chief Controller (Pensions)

Dear Sir;

The Central Pension Accounting Office receives PPOs of retiring Government Servants regularly from the Pay & Account Offices of various Ministries and the Office of Accountant General (A & E). This office processes these cases and forwards these PPOs along with SSA issued by CPAO to the Central Pension Processing Centre (CPPCs) in a systematic manner. The CPPCs have also been instructed to credit the first pension immediately on receipt of e-PPO from the CPAO.

Presently, the data between 01.01.2022 and 03.05.2023 have been examined and it has been found that only about 5% to 7% PPOs have been received on or before last day of preceding month of retirement date while almost 50% of PPOs are received after 60 days (2 months) of retirement date of the government servant, which ultimate causes undue hardship to the pensioners/family pensioners due to late processing of pension case.

However, Rule 63 (1) (a) of CCS (Pension) Rules, 2021 states that -

On receipt of pension case and pension papers referred to in rule 60, the Accounts Officer shall apply the requisite checks, record the account encasement in Part II of Form 7 and assess the amount of pension, family pension and gratuity and issue the pension payment order not later than two months in advance of the date of the retirement of a Government Servant on attaining the age of superannuation.

In order to avoid hardship to retiring government servants and in compliance with CCS (Pension) Rules, 2021, I request you to kindly instruct the PAOs under your control to process the pension cases on time and send it to CPAO at least two months before the date of retirement of government servant.

PAO wise list for delay analysis w.e.f 01.01.2022 to 03.05.2023 is enclosed for your reference (Annexure -I).

With kind regards.

Yours sincerely

(Bhupal Nanda)

Encl: Annexure I

Sh. Sanjeev Shrivastava

Pr. Chief Controller of Accounts

Ministry of Finance,

Central Board of Indirect Taxes & Customs (CBIC)

O/O Pr. CCA, Room No. 104-B, AGCR Building,

I.P. Estate, New Delhi-110002

9/19/23  
HAO (CDN)

On file

SS  
19/5

CCPA (PM)  
Pls put up

19/5  
Smta (CDN)

5134512  
19/5/2023

1/1/CCA  
19/5/23  
1/1/CCA (PM)  
19/5/23

MINISTRY WISE DELAY ANALYSIS OF NEW PPO  
RECEIVED FROM 20220101 TO 20230503

10/MAY/2023

MINISTRY/DEPARTMENT : FINANCE - C.B.E.C.

S. NO.	PAO CODE	PAO NAME	TOTAL PPO RECEIVED	PPO RECEIVED ON OR BEFORE LAST DAY OF PRECEDING MONTH OF RETIREMENT DATE	PPO RECEIVED AFTER LAST DAY OF PRECEDING MONTH OF RETIREMENT DATE	DELAY DETAIL (IN DAYS)			
						>0 & <=30	>30 & <=60	>60 & <=90	>90
1	050005	PAO (CENTRAL EXCISE), MUMBAI-IV	32	0	32	1	16	5	10
2	050045	PAO(CENTRAL EXCISE), BELAPUR & RAIGAD	56	0	56	0	33	7	16
3	050090	PAO(CUSTOMS PREVENTIVE) MUMBAI	17	0	17	0	8	3	6
4	050135	PAO (Central Ex. & Customs), Bhopal	21	0	21	1	14	1	5
5	050170	PAO (CBEC), BHAVNAGAR, GUJARAT	10	0	10	0	2	2	6
6	050205	PAO (CBEC) DIBRUGARH, ASSAM	14	0	14	0	1	3	10
7	050240	PAO, C.B.E.C., AMRITSAR	21	0	21	0	11	4	6
8	050275	PAO CUSTOMS (PREVENTIVE) COMMISSIONERAT	17	1	16	7	5	0	4
9	050672	PAO(CBEC), New Delhi	30	1	29	3	17	2	7
10	050725	PAO, (Central Excise) Ahmedabad	67	0	67	0	40	12	15
11	050812	PAO(Commissionerate of C.Ex.&C)Allahaba	38	0	38	0	14	7	17
12	050896	PAO(Commirate of C.Ex And Cust)Bangalor	76	0	76	0	14	21	41
13	050982	PAO(Commirate.of C.Exc.& Cust.), Baroda	47	0	47	0	5	14	28
14	051070	PAO(Comm.of C. Exc. & Cust.),Bhubaneswar	29	0	29	5	13	2	9
15	051151	PAO(Comm.of Central Excise-I),Mumbai	70	0	70	1	17	5	47
16	051237	PAO(Comm.of Central Excise-I),Kolkata	92	0	92	2	66	4	20
17	051323	PAO(Comm.of C.Exc. & Customs,Chandigarh	45	0	45	0	23	7	15
18	051408	PAO(Comm.of C.Exc.& Customs ), Cochin	28	0	28	0	22	1	5
19	051493	PAO(Comm. of Central Excise),New Delhi	87	0	87	2	41	16	28
20	051581	PAO(Comm.of Customs ), Goa-Panaji	18	0	18	1	4	4	9
21	051659	PAO(Comm. of Central Excise), Guntur	23	0	23	0	13	4	6
22	051743	PAO(Comm. of Central Excise),Hyderabad	94	0	94	1	61	12	20
23	051830	PAO(Comm. of C.Exc. & Customs),Indore	32	0	32	0	9	10	13
24	051917	PAO(Comm.of Central Excise), Jaipur	63	0	63	0	38	8	17
25	052000	PAO(Comm.of C.Exc. & Customs ), Kanpur	38	0	38	2	29	1	6
26	052084	PAO(Comm.of Central Excise), Chennai	93	0	93	1	73	7	12
27	052170	PAO(Comm. of Central Excise), Madurai	22	0	22	0	17	0	5
28	052257	PAO(Comm. of C.Exc. & Customs) Nagpur	33	0	33	0	3	13	17

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						>0 & <=30	>30 & <=60	>60 & <=90	>90
29	052338	PAO(Comm. of C.Exc. & Customs), Patna	89	0	89	10	40	17	22
30	052425	PAO(Comm. of Central Excise), Pune	66	0	66	0	26	15	25
31	052512	PAO(Comm. of C.Exc. & Customs) Shillong	94	1	93	0	12	14	67
32	052598	PAO(Commissionerate of Customs), Mumbai	186	0	186	0	88	32	66
33	052679	PAO(Comm. of Central Excise-II), Kolkata	50	0	50	0	25	10	15
34	052775	PAO(Commissionerate of Customs), Kolkata	81	0	81	0	52	12	17
35	052853	PAO(Commissionerate of Customs), Cochin	44	0	44	1	28	4	11
36	052930	PAO(Commissionerate of Customs), Chennai	67	0	67	0	46	4	17
37	053007	PAO(Commissionerate of Customs)	12	0	12	0	1	9	2
38	053084	PAO(Comm. of Customs & Cent.Exc.), Vizag	32	0	32	0	23	1	8
39	053161	PAO(Dirc. of Inspc. & Audit, C&CE), N.Delhi	35	0	35	1	17	0	17
40	053245	PAO(Dir. of Data Management, C&CE), N.Delhi	12	0	12	1	6	2	3
41	053755	PAO(Comm. of Central Excise-II), Mumbai	51	0	51	2	32	5	12
42	053844	PAO(Comm. of C.Exc. & Customs), Meerut	29	0	29	0	17	3	9
43	053929	PAO(Comm. of Central Excise), Coimbatore	36	0	36	0	19	1	16
44	054014	PAO(Comm. of C.Exc & Cust.), Tiruchirapali	38	0	38	0	22	5	11
45	054097	PAO(Comm. of C.Exc. & customs), Belgaum	15	1	14	6	4	0	4
46	054180	PAO(Comm. of Central Excise), Aurangabad	10	0	10	2	3	3	2
47	054263	PAO(Comm. of Central Excise-III), Mumbai	58	0	58	2	37	6	13
48	054347	PAO(Comm. of Central Excise), Rajkot	22	0	22	6	3	8	5
49	054432	PAO(Comm. of Central Excise), Bolpur, W.B.	26	0	26	0	16	9	1
50	054515	PAO(Jawahar Customs House), Navasheva	43	0	43	0	4	17	22
51	054565	PAO(Comm. of C.Exc. & Customs), Raipur	20	0	20	0	11	4	5
52	054700	PAO(Commissionerate of Customs), N.Delhi	55	0	55	0	31	8	16
53	054725	PAO(C.EXCISE & CUSTOMS), NOIDA	31	0	31	0	9	15	7
54	054750	PAO(CENTRAL EXCISE), CALICUT	14	0	14	0	9	1	4
55	054775	PAO(CENRAL EXCISE & CUSTOMS), ROHTAK	5	0	5	0	0	3	2
56	054800	PAO(CUSTOMS & CENTRAL EXCISE), GHAZIABAD	11	0	11	0	11	0	0

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57	054825	PAO(CENTRAL EXCISE & CUSTOMS), LUCKNOW	45	0	45	3	29	3	10
58	054851	PAO(CENTRAL EX. & CUSTOMS), KOLKATA-III	31	0	31	2	27	0	2
59	054876	PAO(CENTRAL EXCISE & CUSTOMS), JAMSHEDPU	13	0	13	8	4	0	1
60	054901	PAO(CENTRAL EXCISE & CUSTOMS), MANGALORE	11	0	11	0	9	0	2
61	054926	PAO(CENTRAL EXCISE & CUSTOMS), TRIVANDRU	22	0	22	4	10	1	7
62	054951	PAO(CENTRAL EXCISE & CUSTOMS), KOLKATA-I	16	0	16	2	10	0	4
63	054975	PAO, CENTRAL EXCISE & CUSTOMS, NASIK	17	0	17	0	10	2	5
64	055005	PAO (Gen. Ex. & Customs Comm), JALLANDHAR	29	1	28	1	6	9	12
65	055055	PAO (CBEC) LUDHIANA	18	0	18	0	4	4	10
66	055105	PAO(CBSE), PONDICHERRY	5	0	5	0	3	2	0
67	055140	PAO (CBEC) RANCHI, JHARKHAND	11	0	11	0	2	6	3
68	055185	CBEC SILIGURI, WEST BENGAL	25	0	25	0	12	4	9
69	055210	PAO (CBEC) SURAT	29	0	29	0	0	10	19
70	055240	PAO (CBEC) TIRUPATI	3	0	3	0	1	1	1
71	055275	PAO (CBEC) TIRUNELVELI	13	0	13	0	11	0	2
72	055310	PAO (CBEC) TUTICORIN	11	0	11	0	9	0	2
73	055340	PAO (Central Excise) SALEM	17	0	17	0	8	3	6
74	055370	PAO(CENTRAL EXCISE & CUSTOMS), MYSORE	5	0	5	1	3	1	0
75	055405	PAO (CBEC), VAPI, GUJARAT	21	0	21	1	4	9	7
<b>TOTAL:</b>			<b>2787</b>	<b>5</b>	<b>2782</b>	<b>80</b>	<b>1363</b>	<b>438</b>	<b>901</b>