



Govt. of India
Ministry of Finance
O/o the Pr. Chief Controller of Accounts
Central Board of Indirect Taxes and Customs
(Expenditure Coordination Section)
1st Floor, DGACR, Building, I.P. Estate, New Delhi-110002
E-Mail: expdr-coord@gov.in

No.Pr.CCA/CBIC/Expdr-Coord./Circular-Instructions/Vol-1/2023-24/194 Dated: 05.10.2023

CIRCULAR


Subject: Submission of half yearly Compliance Report on Rotational Transfer of Officers/officials Working on Sensitive Posts by 15th April/October of each year-reg.

Please find enclosed herewith an OM No. C-11021/63/15/CGA/CVO/Office Guidelines/Vol. II/569 dated 03.10.2023 issued by Vigilance Section, O/o CGA Ministry of Finance, Department of Expenditure, New Delhi on the subject cited above.

All the Zonal Heads under O/o Pr.CCA, CBIC are requested to submit the requisite information in the prescribed proforma (copy enclosed) by 10th October, 2023 positively so that the same may be forwarded to O/o CGA.

This issues with the approval of the Competent Authority.

Encl: as above


(Subhash Chander)
Sr. Accounts Officer

To:

1. The Dy.CA O/o CA (WZ), CBIC, Mumbai.
2. The ACA O/o DCA(EZ), CBIC, Kolkata.
3. The Dy. CA O/o DCA(SZ), CBIC, Chennai.
4. The Dy. CA, (NZ), O/o Pr.CCA, CBIC.
5. All PAOs of NZ, CBIC
6. The Sr. AO (Admin), CBIC

Copy for information:

1. Sr. PS to Pr.CCA (CBIC)
2. PS to CCA (CM), CBIC
3. PA to DCA, CBIC
4. Sr. AO (ITD) requested to upload this circular on the ARPIT portal.

GSTAT/312
06/11/23

MOST IMMEDIATE

No: C-11021/63/15/CGA/CVO/Office Guidelines/Vol.II/ 569

**Government of India
Ministry of Finance, Department of Expenditure
Office of Controller General of Accounts
Block-E, GPO Complex, INA, New Delhi-110023
(Vigilance Section)**

Date: 03.10.2023

OFFICE MEMORANDUM

Sub:-Submission of half yearly Compliance Report on Rotational Transfer of Officers/officials Working on Sensitive Posts by 15th October of each year-Reg.

Reference is invited to this office OM No. C-11021/63/15/CGA/CVO/Office Guidelines/Vol.II/418 dated 03.08.2023 regarding submission of half yearly Compliance Report on rotational transfer of officers/officials working on sensitive posts, for strict compliance.

2. In this connection, it is stated that the report pertaining to the period ending on 30th September, 2023 will fall due on 15th October, 2023. The consolidated status regarding compliance to aforesaid instructions is required to be submitted to CGA for review by 20th October 2023.
3. It is therefore, requested to furnish the requisite information in the prescribed proforma (copy enclosed) by the due date i.e. 15th October positively.
3. This issues with the approval of Controller General of Accounts.

Encl.: As above

Sanjai Singh

(Sanjai Singh)

Jt. Controller General of Accounts (Vig.)

To

1. All Pr. CCAs/CCAs/CAs (Independent Charge)
2. CC(Pension), Director (INGAF), Jt. CGA (Admn.), O/o CGA, Jt. CGA (Admin), PFMS.

Copy to:

1. PPS to CGA
2. PS to Addl. CGA (HR & O)
3. PS to Addl. CGA (A&FR)
4. PPS to Addl. CGA (INGAF & CPAO)
5. Sr.AO (ITD), O/o CGA for uploading on website.
6. Guard file.

Sanjai Singh
4/10
AAO (CDW)

SS
4/10
DCA (PM)
4/10
CDW (CDW)

Proforma

Name of Ministry/Department: _____

Half yearly report to be submitted by 15th April/ Oct. for the period ending on 31st March/30th Sept

1. Status Of Rotation of Officers/Officials working on Sensitive Posts

Post/ Level	Serial No.	Name of the Officers/Officials	Sensitive Section in which posted				Transferred to		Date of Transfer	Remarks
			Office	Section	From	To	Office	Section		
Sr. AOs										
PAOs										
AAOs										
Sr. Acctts.										
Acctts.										
LDCs										
DEOs										
MTSs										
Any other level										

(Post/Level-wise details to be provided)

2. Officers/Officials holding sensitive charge and not transferred even after 2/3 years as on 30th Sept along with reasons

Ser. No.	Name of Officers/Officials	Name of Section	Post/Designation	Posted Since	Reasons