



Govt. of India

Ministry of Finance

O/o the Pr. Chief Controller of Accounts  
Central Board of Indirect Taxes and Customs  
(Expenditure Coordination Section)  
1<sup>st</sup> Floor, DGACR, Building, I.P. Estate, New Delhi-110002  
E-Mail: expdr-coord@gov.in

No.Pr.CCA/CBIC/Coord-Expdr/e-office/2023-24/204

Dated: 18.10.2023

**Subject: Implementation of e-office in all the PAOs working under O/o Pr.CCA, CBIC -reg.**

In continuation of this office letter even no.176 dated 06.09.2023 on the subject cited above. An online training session is going to be held on 20.10.2023 in two parts as per timings given below:-

S.No.	Time of Training	Participant zones
1.	20.10.2023 (forenoon)	North & West Zone
2.	20.10.2023 (afternoon)	East & South Zone

All concerned officers/officials are directed to attend the training positively without fail. A compliance report in this regard also to be submitted to this office.

2. As per direction of the competent authority, it has been decided to make the e-office fully functional and mandatory with effect from 23.10.2023. It has also been decided to discontinue the practice/working on physical files from 23.10.2023 in all the field PAOs working under O/o Pr.CCA, CBIC.

This issues with the approval of the Competent Authority.

(Poorva Meena)

Dy. Controller of Accounts

To:

1. The Dy.CA O/o CA (WZ), CBIC, Mumbai.
2. The ACA O/o DCA(EZ), CBIC, Kolkata.
3. The Dy. CA O/o DCA(SZ), CBIC, Chennai.
4. The Dy. CA, (NZ), O/o Pr.CCA, CBIC.
5. All PAOs of NZ, CBIC
6. The Sr. AO (Admin), CBIC

Copy for information:

1. Sr. PS to Pr.CCA (CBIC)
2. PS to CCA (CM), CBIC
3. PA to DCA, CBIC
4. Sr. AO (ITD) requested to upload this circular on the ARPIT portal.

GSI-II/351  
19-10-23

Pl. upload on ARPIT  
2023