

No. Pr.CCA/CBIC/E-I/Security Audit/2024-25
Government of India
Ministry of Finance, Department of Revenue,
Office of Pr. Chief Controller of Accounts,
Central Board of Indirect Taxes and Customs,
DGACR Building, 1stFloor, IP Estate,
New Delhi -110002

Dated: 31.05.2024

Notice Inviting Quotation for the Security Audit of the official webportal of CBIC, www.arpit.gov.in and its web applications.

Office of the Pr. Chief Controller of Accounts, Central Board of Indirect Taxes and Customs (CBIC) under the Ministry of Finance, Department of Revenue, Govt. of India has developed and implemented web application **ARPIT (Accounting & Reconciliation Portal for Indirect Taxes) for accounting and reconciliation of indirect taxes being collected by the Govt. of India**. The web application was initially implemented for accounting of Goods and Services Tax and its scope was extended further to cater to the needs of other stakeholders for accounting of Central Excise, Service Tax and some components of Customs Duty.

2. Sealed quotations are invited from the interested and willing Security Audit Agencies empanelled with Cert-in' to get the complete Security Audit (On Site) of ARPIT and its web applications **for one year**, Financial Bids/quotation containing cost (exclusive of GST) for security audit (as per enclosed format at Annexure-I) along with empanelled letter from Cert-in must be sent either by Speed Post or by hand to be dropped in the designated tender box in "Room No. A-115, first floor, DGACR Building, New Delhi-110002" latest by **03:00 PM on 07.06.2024** Sealed envelope duly mentioning '**Quotation for Security Audit of ARPIT Portal for one Year**' at the top of the envelope to be sent. The quotations must invariably contain separate envelop(s) superimposing Technical Bid & Financial Bid. Technical bids must contain documents as per **Annexure-I** & Financial Bid must contain **Annexure-II** enclosed to this letter. The cost of audit must be specified in the prescribed proforma attached as per Annexure-II (Financial bid in separate proforma) to this letter.

Technical Bid will be opened by the Technical Screening Committee on **10.06.2024 at 11:00 AM** at the above given place. On declaration of technically successful bidders by the screening committee, the second Envelope containing Financial Bid will be opened by the Financial Screening Committee on the next working day. The Bidders or their authorized Representatives of the tenderers may be present during the opening of the bids. Bids will not be entertained or received after the scheduled date and time and no request in this regard shall be entertained by the office of the Pr. Chief Controller of Accounts'.

Contd/-...

3. The tenderers must attach an undertaking on the letter head of the firm/organization that any decision/negotiation taken by their representative shall be binding/acceptable to the firm. The quotations will be evaluated in terms of the extant rule of the GFR 2017 and the work will be awarded the L1 vendor after ensuring that all the conditions laid down by the Govt. of India have been complied with. On declaration of successful bidders by the Competent Authority, the Second Envelope containing Financial Bid shall be opened on 12.06.2024.
4. The Scope of Work for Security Audit of Websites/ Web applications is given in **Annexure-III**.
5. "Certified for Security" template should be provided in the format as per the provision of NIC Third Party Guidelines.
6. In case of any further query, the concerned may also contact (Tel. 011-23702274).
7. **The contract shall be valid for 1 year. The payment shall be made after successful completion of security audit.**
8. The successful bidders will have to furnish a Performance Bank Guarantee (PBG) of 3% of the total contract value drawn in favour of the Pay & Accounts Office (HQ), CBEC, New Delhi and payable at Delhi in the form of FDR will have to be submitted by the successful bidder within 15 days of award of contract. The said performance guarantee shall be kept in the custody of this office for a period of 01 year + 02 months (14 months).
9. Minimum Eligibility Criteria:
 - (a) Cert-In empanelled with registered office or one of the branches should be located either in Delhi/New Delhi/NCR
 - (b) Self attested copies of PAN/TIN Number
 - (c) Self attested copies of GST Registration Certificate.
 - (d) Self-certification to the effect that the firm has not been banned/black listed by any Ministry/Department in the past.
10. The contract shall become legally binding and in force only upon
 - (a) Submission of Performance Bank Guarantee (PBG).
 - (b) The successful firm will have to commence the jobs immediately from the date of award of contract.

Contd/-...

11. The successful firm/agency would submit affidavit (**Annexure-IV**) of non-disclosure of information/facts/findings/outcomes etc. of study. Any disclosure/divulgence of information to public or any other person/agency/organization concerned. Indulging in this kind of activity, the Ministry/Department would initiate legal proceedings under Official Secret Act.
12. The Notice is also available at the Department's Website www.arpit.gov.in
13. The Bid shall be valid for 60 days from the last date of submission of Bid.

This issues with the approval of Competent Authority, CBIC, New Delhi.



Sr. Accounts Officer (Estt.-I)

Email ID: prccacbec1@gmail.com

Copy to: AO, GST-IT Section for uploading on ARPIT Portal.

[On the Letter Head of the
Bidder] **Format of Technical**

Bid

Check List

| S. No. | Pre-qualification criteria | Documents to be provided | Attached (Y/N) | Page No. |
|--------|-----------------------------------|--|----------------|----------|
| 01. | Empanelment with CERT-IN | CERT-in empanelled certificate | | |
| 02. | Registration for Income Tax & GST | Attested copy of PAN card and GST Registration Certificate | | |
| 03. | Bidder's Details | Annexure-A (On the letterhead of bidder) | | |
| 04 | Declaration | Annexure-B (On the letterhead of bidder) | | |
| 05. | Bid Security Declaration Form | Annexure-C (On the letterhead of bidder) | | |

[To be placed in separate envelope superimposing 'Technical Bid for conducting Security Audit (On-Site) of ARPIT Portal [<https://www.arpit.gov.in>] of O/o Pr. Chief Controller of Accounts, Central Board of Indirect Taxes and Customs, Department of Revenue, Ministry of Finance']

Financial Bid (On company letter head)

To,

Ms. Nirmal Kaur,
 Sr. Accounts Officer(E-I)
 O/o Pr. Chief Controller of Accounts
 Central board of Indirect Taxes and Customs,
 1st Floor, I.P. Estate, DGACR Building,
 New Delhi — 110002

Subject: Financial bid for conducting Security Audit (On-Site) of ARPIT Portal [https://www.arpit.gov.in] of O/o Pr. Chief Controller of Accounts, Central Board of Indirect Taxes and Customs, Department of Revenue, Ministry of Finance

With reference to Office of Principal Chief Controller of Accounts, CBIC, New Delhi Notice No. Pr.CCA/CBIC/E-I/Security Audit/2024-25/____ dated____ I/we hereby submit the Financial bid for conducting Security Audit of web application ARPIT {https://arpit.gov.in} owned by Principal Chief Controller of Accounts, Central Board of Indirect Taxes and Customs, 1st Floor, DGACR Building, New Delhi as per the Scope of work given in this tender document within the time specified and in accordance with the terms & conditions

| S.No. | Description | Price* (exclusive of GST) |
|-------|---|---------------------------|
| 1. | Work for conducting comprehensive Security Audit of ARPIT Portal of O/o Pr. CCA, CBIC (On Site) <u>for one year</u> | |

"All applicable taxes (clearly indicating type and rate of tax applied) should be provided in absolute Indian Rupees. The rate quoted must be reasonable and valid for the period of contract from the date of opening of Financial bid.

SIGNATURE WITH SEAL OF TENDERER

NAME IN BLOCK LETTERS: _____

Company Name with Full address _____

GST No. _____

Office of the Pr.Chief Controller of Accounts, Central Board of Indirect Taxes and Customs
Scope of Security Audit to be conducted on the web application/website/web services ['https://arpit.gov.in']

| S.No. | Parameters | Description |
|-------|---|---|
| 1 | Web Application Name & URL | https://arpit.gov.in/ Organization Name: Office of the Pr. Chief Controller of Accounts, Central Board of Indirect Taxes & Customs, Ministry of Finance, Department of Revenue 1st Floor, 'B Wing', AGCR Building, I.P. Estate, New Delhi- 110002 |
| 2 | Contact Details of the Department owning the website | Contact Person Name :Amit Singh Designation: Asstt. Accounts Officer Email ID: singh.amitkr@gov.in Mobile No.:7004067779 |
| 3 | Application will be host on (State Data Center, NIC, Pvt. Server, Amazon Server) | NIC Server |
| 4 | Application server with Version (i.e.IIS5,+B7:B210.Apache, Tomcat, etc.) | IIS |
| 5 | Front-end Tool [Server side Scripts] (i.e. ASP, Asp.NET, JSP, PHP, etc.) | Asp.net MVC |
| 6 | Back-end Database (MS-SQL Server, PostgreSQL, Oracle, etc.) | SQL Server |
| 7 | Operating System Details (E.g.Windows, Linux, AIX, Solaris, etc.) | Windows Server |
| 8 | Whether the application contains any content management module(CMS) (If yes, then which?) | YES (only documents, circulars, photos and News titles allowed) |
| 9 | Authorization No. of roles & types of privileges for the different roles. | No of Roles-5 Type of Roles- Administrator (Content Management, User Management) HQ User (View, Data and Access Reports) PAO User (Approve Data Records, Access Reports and View Data) AAO User (Verify Data Records, Access Reports and View Data) DH User (Create Data Records, Access Reports and View Data) |

| | | |
|----|--|---|
| 10 | Total No. (Approximate) of Input Forms | Pre-Login 1. User Registration (New Request) 2. Login 3. Feedback 4. Forgot Password Post Login 1. Circular & Order 2. Photo Gallery 3. Publication 4. PAO Directory 5. Directory of Officers |
| 11 | Total No. of Input fields | Pre-Login 1. User Registration (New Request) (7 Inputs) 2. Login (4 inputs) 3. Feedback (5 Inputs) 4. Forgot Password (1 Inputs) Post Login 1. Circular & Order (4 Inputs) 2. Photo Gallery (2 Inputs) 3. Publication (3 Inputs) 4. PAO Directory (3 Inputs) 5. Directory of Officers (13 inputs) |
| 12 | No. of login modules | 1 |
| 13 | Is there any payment gateway ? | No |
| 14 | Whether audit to be conducted remotely ? Yes or No | No |
| 15 | Whether application/website was audited earlier. If yes, then mention the year also. | Yes, In 2023 |
| 16 | Is application behind any WAF (Web application Firewall) ? | Yes |
| 17 | Number of Web Services, if any | 8 |
| 18 | Number of methods in all web services | 74 |
| 19 | Number of Input Fields in methods of web services | NA |

(4) (2)

| | | |
|----|---------------|--|
| 20 | Testing Scope | 1. URL Testing 2. Blackbox Public Web Portal/Application Testing 3. Web Portal/Application Access Policy Review 4. Static & Dynamic Page Testing 5. User Authentication Testing 6. Data Control & Access Permission Testing 7. Input Form Testing 8. VAPT of Web Portal/Application 9. Suggestions for implementation as per Best Practices 10. XSS and other web application related vulnerabilities incld. Weak SSL Certificate |
|----|---------------|--|

[On the Letter Head of the Bidder]

AFFIDAVIT

I, _____ the owner of _____, do hereby solemnly affirm that when given access to the ARPIT, I will not-

- (i) Use any individually identifiable information furnished, acquired, retrieved or assembled by me.
- (ii) Disclose information/facts/findings/outcomes during the security audit.

In case of any disclosure/divulgence of information to public or any person/agency/organization concerned indulging in this kind of activity, the O/o Pr. CCA, CBIC, New Delhi would be liable to initiate legal proceedings under Official Secret Act.

(Authorized Signatory)

Annexure-A

(Tender No. _____)
(On the original letter head of Bidder)
Bidder's Details

| | | |
|---|--|--|
| 1. | Name of the Firm/Company | |
| 2. | Name and Designation of Authorized Signatory | |
| 3. | Communication Address | |
| 4. | Office Phone No. Mobile No. | |
| 5. | Fax E-mail ID: | |
| 6. | GST Registration Number: PAN Number: | |
| Particular Details of the Bidder Representative | | |
| 7 | Name of Contact Person | |
| | Designation | |
| | Phone No. | |
| | Mobile No. | |
| | E- mail ID | |

UNDERTAKING

I, the undersigned do hereby certify that I have gone through the terms & conditions mentioned in the bidding document and undertake to comply with them. It is also certified that the firm has not been banned/ blacklisted by any Ministry/ Department in the past.

Authorized Signatory (Signature in Full) _____

Name and Title of Signatory _____

Company Rubber Stamp _____

GST NO. _____

(Tender No. _____)
(On the original letterhead of the Bidder)

DECLARATION

I, _____ son/daughter/wife of _____ Resident of _____ proprietor/Director/Authorized Signatory of the Company/Firm, mentioned above, is competent to sign this declaration and execute this tender document.

I/We hereby certify that I/We have read the entire quotation inviting letter of the tender documents (including all documents like Annexure(s), Schedule(s) etc) which form part of the contract agreement and I/We shall abide hereby the terms/conditions/clauses contained therein.

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

The corrigendum(s) issued from time to time by your department/organization too have all been taken into consideration, while submitting this declaration letter.

I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) in it's totally/entirely.

In case any provision of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full earnest deposit.

Date _____

Authorized Signatory (Signature in Full) _____

Name and Title of Signatory _____

Company Rubber Stamp _____

Format of Bid Security Declaration From Bidders in lieu of EMD
(On Bidders Letter head)

Bid Security Declaration Form

Tender No. _____ Date: _____


To,

Ms. Nirmal Kaur,
Sr. Accounts Officer,
O/o Pr. CCA, CBIC, 1st Floor,
DGACR Building, I.P. Estate,
New Delhi, 110002

I/We, the undersigned do hereby declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am/ We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders. 

I/We understand this Bid Security Declaration shall cease to be valid if I am/We are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed:

In the Capacity of:

Name:

Duly authorized to sign the bid for an on behalf of:

Dated: