



Govt. of India
Ministry of Finance
O/o the Pr. Chief Controller of Accounts
Central Board of Indirect Taxes and Customs
(Expenditure Coordination Section)
1st Floor, DGACR, Building, I.P. Estate, New Delhi-110002
E-Mail: expdr-coord@gov.in

By mail

No.Pr.CCA/CBIC/Expdr-Coord./Cir-InstructionsVol-III//E-822543/2023-24/ Dated: 05/01/2024
280

CIRCULAR

Subject: Common reasons for returning of bills by PAOs.

Please find enclosed herewith Office Memorandum No. M/2/2023-CDN-CGA/CF- No.13105/2683 dated 03.01.2024 issued by O/o CGA, New Delhi.

All zonal heads are directed to instruct their PAOs to write a letter to their respective DDOs stating the reasons why the bills are returned mostly. These common reasons would help the DDOs and guide them to not repeat the same errors while submitting the bills. This will improve the efficiency of bill passing. The PAOs will share the copy to the zonal heads also.

The Zonal officers are asked to consolidate the report of all PAOs and submit the same to the O/o Pr. CCA by 5th January 2024.

This issues with the approval of the Competent Authority.

(Poorva Meena)

Deputy controller of Accounts

Encl: as above

Copy to:

1. The Dy.CA O/o CA (WZ), CBIC, Mumbai.
2. The ACA O/o DCA(EZ), CBIC, Kolkata.
3. The Dy. CA O/o DCA(SZ), CBIC, Chennai.
4. The Dy. CA, (NZ), O/o Pr.CCA, CBIC.
5. All PAOs of NZ, CBIC
6. Sr. AO (ITD) is requested to upload on the ARPIT Portal.

No. M/2/2023-CDN-CGA/CF-No.13105/ 2683

O/o Controller General of Accounts

Ministry of Finance

Department of Expenditure

Mahalekha Niyantak Bhawan

GPO Complex, E-Block, INA, New Delhi

E-mail: omc-cga@gov.in

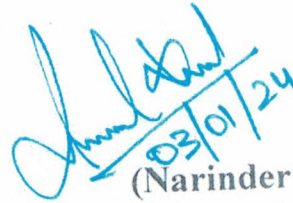
Dated: 03rd Jan, 2024

OFFICE MEMORANDUM

Sub: - Common reasons for returning of bills by PAOs.

During Senior Officer's meetings chaired by CGA, it was decided that all the field accounting organization shall communicate the common reasons of rejection of bills to the DDOs/PDs so as to further induce efficiency in payment process.

Therefore, you are requested to kindly send this office a copy of communication sent by your office to all the DDOs/PDs on the Subject by 09.01.2024.


03/01/24


(Narinder Pal Singh)
Asstt. Controller General of Accounts
Oversight and Monitoring Cell(OMC)

To,

1. Pr. CCAs/CCAs/CAs(I/C)- All Ministries.

Copy to,

1. Sr. PPS to CGA.
2. PS to Addl. CGAs
3. PS to Jt. CGA (CDN/OMC).

Co-ord / 419
Ms. Pooja


For
04/01
AAO(CDN)

CS
24/1

DC(AA)
4.1.24
