



Govt. of India
Ministry of Finance
O/o Pr. Chief Controller of Accounts
Central Board of Indirect Taxes & Customs
(Coordination-expenditure Section)
1st Floor, DGAGCR Building, I. P. Estate, New Delhi
E-mail:expdr-coord@gov.in

F. No.Coord./Expdr./circular-instruction/2021-22/164

Dated 16.03.2022

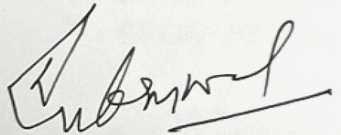
CIRCULAR

Sub Advisory to avoid system overload during last hours of end of FY 2021-22-Reg.

Please find enclosed herewith Office Memorandum issued by O/o CGA, New Delhi vide its OM No. 3(1)/GFR/-Exp.Control/TA-II/2018-19/97 dated 14.03.2022 (Copy appended) vide which advisory has been issued to avoid system overload during last hours of end of FY 2021-22. The fields PAOs are requested to sensitize the DDOs and Programme Divisions accordingly.

This issues with the approval of Competent Authority.

Encl: as above.


(Lakshman Dubruwal)
Sr. Accounts Officer

To,

1. All Zonal Heads of CBIC
2. All PAOs of CBIC
3. Sr.AO(Admn), CBIC

Copy to:

1. PPS to Pr.CCA
2. PS to CCA(DK)
3. PS to CCA(CM)
4. IT Section(for uploading on website)

F. No. 3(1)/GFR-Exp.Control/TA-II/2018-19/ 97
Government of India
Ministry of Finance
Department of Expenditure
Office of Controller General of Accounts

New Delhi,
Date: 14th March, 2022.

OFFICE MEMORANDUM

Subject: -Advisory to avoid system overload during last hours of end of FY 2021-22-reg.

According to Rule 62(3) of General Financial Rules, 2017, rush of expenditure particularly in the closing month of financial year shall be avoided. This is also required to obviate system overload due to last minute piling up of payment files.

2. This Office OM No. TA-2-03001(03)/1/2021-TA-II(E-5450)/67 dated 24th Feb, 2022 on the above cited subject states that the bills may be cleared by PAOs on daily basis and to ensure that no pendency of bills of that day is carried forward to the next day. In this connection, CAs/CCAs/Pr.CCAs of Ministries/Departments were also instructed to monitor pendency position of bills at the end of each day through PFMS reports and to keep them at bare minimum.

3. As the final batch of Supplementary Demands for Grants for the financial year 2021-22 is likely to be issued in the last 10 days of the financial year, it is expected that sanctions against it may be issued by Programme Divisions and corresponding Bills by DDO will increase towards the last week of March. It needs to be ensured that processes involved at every stage are planned and staggered in a way that there is no system overload and the system is able to handle increased volume of sanctions and bills in closing days of March.

4. In view of the above, following advice may be considered:

(i) Ministries/Departments may be sensitized to submit the bills for the available Budget as on date.

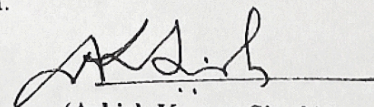
(ii) Ministries/Departments may be sensitized to ready with the re-appropriation proposals for obtaining necessary approvals.

(iii) Concurrence of IFD wherever required, may be processed immediately after issue of reappropriation orders or well in advance as the case may be.

(iv) The Programme Division of Ministries/Departments may be requested to complete processing of sanctions expeditiously so that process of bill preparation by DDO can start on the same day and forwarded to PAO through PFMS.

(v) Sufficient time should be available with PAO to carry out scrutiny of bills and ensure necessary pre-check requisites being the last stage of release of payment.

5. This issues with the approval of CGA.



(Ashish Kumar Singh)
Deputy Controller General of Accounts

To,

All Pr.CCAs/CCAs/CAs (IC) of Ministries/Departments.

Copy for information to:

1. Finance Secretary & Secretary (Expenditure)
2. Secretaries of Ministries/Departments
3. Controller General of Accounts
4. Addl. CGA (HR)/Addl.CGA(PFMS)/Addl. CGA (A&FR)
5. Financial Advisors of Ministries/Departments
6. Joint Secretary (Budget), D/o Economic Affairs, MoF


Deputy Controller General of Accounts

28 put up
draft circular
15/03/22
AA(C/E)