



Govt. of India
Ministry of Finance
O/o the Pr. Chief Controller of Accounts
Central Board of Indirect Taxes and Customs
(Expenditure Coordination Section)
1st Floor, DGACR, Building, I.P. Estate, New Delhi-110002
E-Mail: expdr-coord@gov.in

No.Pr.CCA/CBIC/Expdr-Coord./Circular-Instructions/Vol-I/2022-23/ 102 Dated: 12.08.2022
16

CIRCULAR

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) to CGA-reg.

Please find enclosed herewith a reminder letter No. M-58011/2/2020-CDN-CGA dated 08.08.2022 regarding submission of e-Monthly DO issued by O/o CGA Ministry of Finance, Department of Expenditure, New Delhi.

In continuation of this office OM No. Pr.CCA/CBIC/Coord-Expdr/Circular-Insturction/Vol.I/2021-22/166 dated 16.03.2022 all the Zonal Heads of the O/o CBIC reiterated that ensure timely submission of e-monthly DO of all the field offices under their respective jurisdiction, i.e 5th of every month to this office.

This issues with the approval of the Competent Authority.

Encl: as above

(Madhu Rawat)
Sr. Accounts Officer

To:

1. All Zonal Heads, O/o Pr.CCA, CBIC
2. Sr.AO, (Admin), CBIC

Copy for information :

3. PS to Pr.CCA (CBIC)
4. PS to CCA (CM), CBIC
5. PA to DCA, CBIC
6. IT Section (for uploading on website)

Reminder

File No. M-58011/2/2020-CDN-CGA/ 1445

Government of India

Ministry of Finance

Department of Expenditure

O/o Controller General of Accounts

Mahalekha Niyantrak Bhawan

GPO Complex, E-Block, INA, New Delhi

Dated: 8th August, 2022

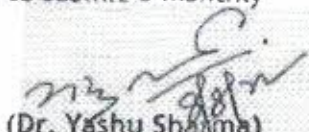
Office Memorandum

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) to CGA-reg.

Reference is invited to this office OM No. M-58011/2/2020-CDN-CGA/1840 dated 6th June, 2022 subsequent OM No. M-58011/2/2020-CDN-CGA/1715 dated 9th March, 2022, OM No. M-58011/2/2020-CDN-CGA/1215 dated 10th November, 2021, OM No. M-58011/2/2020-CDN-CGA/1221 dated 16th June, 2021, OM No. M-58011/2/2020-CDN-CGA/972/758 dated 13th August, 2020, OM. No. M-58011/2/2020-CDN-CGA /972 dated 7th January, 2021 and M-58011/1/2020-CDN-CGA/927/1198, dated 31st March, 2021 regarding submission of e-Monthly D.O by Pr.CCAs/CCAs/CAs(IC).

In this connection it is reiterated that monthly DO functionality developed by O/o CGA is fully functional and ready for use by all field units. However, it has been observed that after many reminders, many field units fail to submit e-Monthly DO timely i.e by 12th of every month.

All Pr. CCAs/CCAs/Cas (IC) therefore, are again requested to submit e-Monthly DO positively by 12th of every month.


(Dr. Yashu Sharma)

Asstt. Controller General of Accounts (CDN)

To:-

All Pr.CCAs/CCAs/CAs(IC)

Copy to :

Sr.AO (ITD) for uploading on CGA's official website.

Reminder

File No. M-58011/2/2020-CDN-CGA: 1840
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts

Mahalekha Niyantak Bhawan
GPO Complex, F-Block, INA, New Delhi
Dated: 6th June, 2022

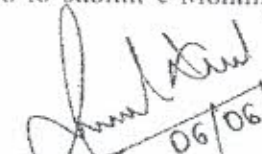
Office Memorandum

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) -reg.

Reference is invited to this office OM No. M-58011/2/2020-CDN-CGA/972/758 dated 13th August, 2020 and subsequent OMs No. M-58011/2/2020-CDN-CGA/972 dated 7th January, 2021, M-58011/1/2020-CDN-CGA/927/1198, dated 31st March, 2021, M-58011/1/2020-CDN-CGA/927/1221, dated 16th June, 2021, M-58011/1/2020-CDN-CGA/927/1515, dated 10th November, 2021 & M-58011/1/2020-CDN-CGA/927/1715, dated 9th March, 2022 on the above mentioned subject.

In this connection it is reiterated that monthly DO functionality developed by O/o CGA is fully functional and ready for use by all field units. However, it has been observed that many field units fail to submit e-Monthly DO timely i.e. by 12th of every month. The current status is attached for your reference.

All Pr.CCAs/CCAs/CAs(IC) therefore, are again requested to submit e-Monthly DO positively by 12th of every month.


06/06/22
(Narinder Pal Singh)

Asstt. Controller General of Accounts

To:

All Pr.CCAs/CCAs/CAs(IC)

Copy to :

Sr. AO (ITD) for uploading on CGA's official website.

Reminder

File No. M-58011/2/2020-CDN-CGA/1715
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
Mahalekha Niyantarak Bhawan
GPO Complex, E-Block, INA, New Delhi

Dated: 9th March, 2022

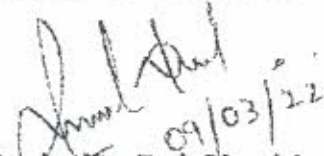
Office Memorandum

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) -reg.

Reference is invited to this office OM No. M-58011/2/2020-CDN-CGA/972/758 dated 13th August, 2020 and subsequent OMs No. I.370001/1/2020-eMonthly.DO/CGA dated 27th November, 2020, OM. No. M-58011/2/2020-CDN-CGA/972 dated 7th January, 2021, M-58011/1/2020-CDN-CGA/927/1198, dated 31st March, 2021 & M-58011/2/2020-CDN-CGA/1515, dated 10th November, 2021 on the above mentioned subject.

In this connection it is reiterated that monthly DO functionality developed by O/o CGA is fully functional and ready for use by all field units. However, it has been observed that many field units fail to submit e-Monthly DO timely i.e. by 12th of every month.

All Pr.CCAs/CCAs/CAs(IC), therefore, are again requested to submit e-Monthly DO by 12th of every month positively.


(Navinder Pal Singh)

Asstt. Controller General of Accounts

To:

All Pr.CCAs/CCAs/CAs(IC)

Copy to :

1. PPS to CGA
2. PS to Addl. CGAs HR&O/PFMS/A&FR)
- ✓ 3. Sr. AO (ITD) for uploading on CGA's official website.

File No. M-58011/2/2020-CDN-CGA/15/5
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts

Dated:- 10th November, 2021

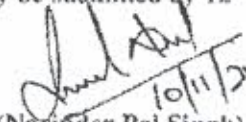
Office Memorandum

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) to CGA-reg.

Reference is invited to this office OM No. M-58011/2/2020-CDN-CGA/1221 dated 16th June, 2021 subsequent OM No. M-58011/2/2020-CDN-CGA/972/758 dated 13th August, 2020. OM. No. M-58011/2/2020-CDN-CGA/972 dated 7th January, 2021 and M-58011/1/2020-CDN-CGA/927/1198, dated 31st March, 2021 regarding submission of e-Monthly D.O. by Pr. CCAs/CCAs/CAs(IC).

In this connection, it is stated that monthly DO functionality developed by O/o CGA is fully ready for use of all field units but it has been observed that this facility is not being used by some of the field units for submission of E-monthly DO timely and regularly.

Therefore, it is once again requested that e-Monthly DO may kindly be submitted by 12th of the following month to which it pertains.


10/11/21

(Narinder Pal Singh)
Asstt. Controller General of Accounts (CDN)

To:-

All Pr.CCAs/CCAs/CAs(IC)

Copy to:-

1. Sr.AO (ITD) for uploading on CGA's official website.
2. Guard File

File No. M-58011/2/2020-CDN-CGA/1271
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts

Mahatma Niyantak Bhawan
GPO Complex, E-Block, INA, New Delhi
Dated:-16th June, 2021

Office Memorandum

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) to CGA-reg.

Reference is invited to this office OM No. M-58011/2/2020-CDN-CGA/972/758 dated 13th August, 2020 and subsequent OM No. M-58011/2/2020-CDN-CGA/1972 dated 7th January, 2021 & M-58011/1/2020-CDN-CGA/927/1198, dated 31st March, 2021 regarding submission of e-Monthly D.O by Pr.CCAs/CCAs/CAs(IC).

In this connection it is stated that monthly DO functionality developed by O/o CGA is fully ready for use of all field units.

All Pr.CCAs/CCAs/CAs(IC) therefore, are once again requested to submit e-Monthly DO for the month of May by 18th June, 2021.


(Himisha Jha)
Dy. Controller General of Accounts (CDN)

To:-

All Pr.CCAs/CCAs/CAs(IC)
All Jt. CGAs
Director, NER(INGAF)
Director, INGAF
CC(Pension)

Copy to :
PPS to CGA
PS to Addl.CGAs(SG/HR&O/A&FR)
Sr.AO (ITD) for uploading on CGA's official website.

Government of India
 Ministry of Finance
 Department of Expenditure
 O/o Controller General of Accounts

Mahatma Jyotirao Phule
 GPO Complex, E-Block, INA, New Delhi
 Date: 31st March 2021

Office Memorandum

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) to CGA-reg.

Reference is invited to this office OM No. M-58011/2/2020-CDN-CGA/972/758 dated 13th August, 2020 and subsequent OM. No. M-58011/2/2020-CDN-CGA/972 dated 7th January, 2021 regarding submission of e-Monthly D.O by Pr.CCAs/CCAs/CAs(IC).

In this connection, it is stated that monthly DO functionality developed by O/o CGA is fully ready for use of all field units but it has been observed that this facility is not being used by all the field units for submission of E-Monthly DO timely and regularly.

Therefore, it is once again requested that E-Monthly DO may be submitted by 12th of the following month to which it relates.

(M. Richa Banerjee)

Asstt. Controller General of Accounts (CDN)

To:-

1. All Pr.CCAs/CCAs/CAs(IC)
2. All Jt. CGAs
3. Director, NER(INGAF)
4. Director, INGAF
5. CC(Pension)

Copy to :

1. PPS to CGA
2. PS to Addl. CGAs (SG/HR&O/A&FR)
3. Sr.AO (ITD) for uploading on CGA's official website.

(M. Richa Banerjee)

v/c

File No. M-58011/2020-CDN-CGA/972

Government of India
Ministry of Finance
Department of Expenditure
C/o Controller General of Accounts

Maladekhi Niyantika Bhawan
GPO Complex, 1-Block, BSA, New Delhi
Date: 7th January, 2021

Office Memorandum

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) to CGA-rvg.

Reference is invited to this office OM No. M-58011/2020-CDN-CGA/972/758 dated 13th August, 2020 and subsequent OM No. 1370001/1/2020-eMonthly.DO/CGA dated 27th November, 2020 regarding submission of e-Monthly D.O by Pr.CCAs/CCAs/CAs(IC)

2. In this connection it is stated that monthly DO functionality developed by O/o CGA is fully ready for use of all field units.

3. All Pr.CCAs/CCAs/CAs(IC) therefore, requested to submit E-Monthly DO by 12th of following month to which it relates.

4. Further, a training session of Pr. AOs of all Ministries/Department is also being organised tomorrow on 08-01-2021. In case of any difficulties in uploading the e Monthly D.O/ data following resource persons of GIFMIS Vertical may be approached:

- i. Naresh Kumar - Accounts Officer - Mobile no. 9818693732
- ii. Abhinav Chaudhary - Assistant Accounts Officer - 9911772242


(Dr. Richa Pandey)
Asstt. Controller General of Accounts

To:-

1. All Pr.CCAs/CCAs/CAs(IC)
2. All Jt. CGAs
3. Director, NER(INGAF)
4. Director, INGAF
5. CC(Pension)

Copy to :

1. PPS to CGA
2. PS to Addl.CGAs(SG/IR&O/A&FR)
3. Sr.AO (ITD) for uploading on CGA's official website.

File No. M-58011/2020-CDN-CGA/972

Government of India
Ministry of Finance
Department of Expenditure
C/o Controller General of Accounts

Mahatma Jyotiraj Bhawan
GPO Complex, 1-Block, IFCV, New Delhi
Date: 7th January, 2021

Office Memorandum

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) to CGA-req.

Reference is invited to this office OM No. M-58011/2020-CDN-CGA/972/758 dated 13th August, 2020 and subsequent OM No. I.370001/1/2020-eMonthly.DO/CGA dated 27th November, 2020 regarding submission of e-Monthly D.O by Pr.CCAs/CCAs/CAs(IC)

2. In this connection it is stated that monthly DO functionality developed by O/o CGA is fully ready for use of all field units.

3. All Pr.CCAs/CCAs/CAs(IC) therefore, requested to submit E-Monthly DO by 12th of following month to which it relates.

4. Further, a training session of Pr. AOs of all Ministries/Department is also being organised tomorrow on 08-01-2021. In case of any difficulties in uploading the e-Monthly D.O/ data following resource persons of GIFMIS Vertical may be approached:

- i. Naresh Kumar - Accounts Officer - Mobile no. 9818693732
- ii. Abhinav Chaudhary - Assistant Accounts Officer - 9911772242


(Dr. Richa Pandey)
Asstt. Controller General of Accounts

To:-

1. All Pr.CCAs/CCAs/CAs(IC)
2. All Jt. CGAs
3. Director, NER(INGAF)
4. Director, INGAF
5. CC(Pension)

Copy to :

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2. PS to Addl.CGAs(SG/HR&O/A&FR)
3. Sr.AO (ITD) for uploading on CGA's official website.

File No. MF-58011.2/2020-CDN/CGA/972
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts

Makatekha Nyantraal Bhawan
GPO Complex, 1-Block, INA, New Delhi
Dated: the 13th August 2020

Office Memorandum

Subject: Submission of E-Monthly DO by Pr.CCAs/CCAs/CAs(IC) to CGA-reg.

Reference is invited to this office OM No. CDN/MF.CGA/Meeting/2019/415 dated: 02.12.2019 wherein Pr.CCAs/CCAs/CAs(IC) are requested to send the D.O letter on monthly basis.

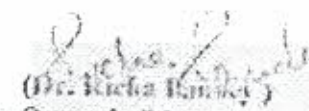
2. Now, a monthly DO functionality is developed by O/o CGA and has been incorporated in the existing website e-lekha.

3. All Pr.CCAs/CCAs/CAs(IC) are requested to submit E-Monthly DO to O/o CGA by 12th of following month to which it relates. Monthly DO for the month of August 2020 may be submitted electronically to O/o CGA by 12th of September, 2020.

4. User Manual for monthly DO MIS entry and report generation is enclosed herewith.

5. A webinar on E-Monthly DO will be conducted shortly. Date of webinar alongwith its link will be intimated separately.

Encl: As above


(Dr. Kishor Ranney)
Asstt. Controller General of Accounts

To:-

1. All Pr.CCAs/CCAs/CAs(IC)
2. All Jt. CGAs
3. Director, NER(INGAF)
4. Director, INGAF
5. CC(Pension)

Copy to :

1. PPS to CGA
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3. Sr.AO (ITD) for uploading on CGA's official website.