



सत्यमेव जयते

Govt. of India

Ministry of Finance

O/o the Pr. Chief Controller of Accounts

Central Board of Indirect Taxes and Customs

(Expenditure Coordination Section)

1st Floor, DGACR, Building, I.P. Estate, New Delhi-110002

E-Mail: expdr-coord@gov.in

No.Pr.CCA/CBIC/Expdr-Coord./Circular-Instructions/Vol-I/2023-24/188

Dated: 03.10.2023

CIRCULAR


Subject: Special Drive 3.0 for institutionalizing Swachhata and minimizing pendency in Govt. office 2nd to 31st October, 2023-reg.

Please find enclosed herewith O/o CGA's Circular No J-46001/1/2022-Admin-CGA/2264-2266 dated 21.09.2023 along with its annexure on the above cited subject.

In view of above, Zonal Heads of CBIC are requested to direct respective PAOs under their administrative control to follow the instructions of contained in aforesaid circular strictly. It is also requested to share the pictures and reports of your good work with the Headquarters.

This issues with the approval of the Competent Authority.

Encl: as above.


(Subhash Chander)
Sr. Accounts Officer

To:

1. The Dy.CA O/o CA (WZ), CBIC, Mumbai.
2. The ACA O/o DCA(EZ), CBIC, Kolkata.
3. The Dy. CA O/o DCA(SZ), CBIC, Chennai.
4. The Dy. CA, (NZ), O/o Pr.CCA, CBIC.
5. All PAOs of NZ, CBIC

Copy for information:

1. The Sr. AO (Admin), CBIC
2. Sr. PS to Pr.CCA (CBIC)
3. PS to CCA (CM), CBIC
4. PA to DCA, CBIC
5. Sr. AO (ITD) requested to upload this circular on the ARPIT portal.

GSTAT/308
03/10/2023

Pl. upload on ARPIT
2/22/23
AAO (NY) 03/10/2023

Government of India
Ministry of Finance
Department of Expenditure
Office of Controller General of Accounts
Room No. 203, 2nd Floor, Mahalekha Niyantak Bhawan
Block - E, G.P.O. Complex, I.N.A., New Delhi-110023

F.No. J-46001/1/2022-Admin-CGA/2264-2266

Dated: 21.09.2023

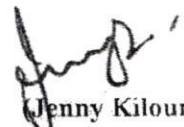
CIRCULAR

Subject: Special Drive 3.0 for institutionalizing Swachhata and minimizing pendency in Govt. offices - 2nd to 31st October, 2023-reg.

Special Campaign 3.0 is being undertaken this year from 2nd October, 2023 to 31st October, 2023. During this campaign, special attention will be given to field/outstation offices in addition to the Ministries/Departments and their attached/subordinate offices.

2. The Department of Administrative Reforms and Public Grievances (DARPG) has been designated as the nodal Department for the campaign. Cabinet Secretary's D.O. letter No. 1/50/3/2021-Cab. (Vol.II) dated 25.08.2023 (enclosed) addressed to all Secretaries to the Government of India, may be referred to in this regard. The Special Campaign will be organized in two phases i.e. Preparatory phase and Implementation phase. The broad guidelines for both the phases are enclosed [O.M. No. Q-15/08/2023-O&M-DAPRG (eNo.8181) dated 01.09.2023].

3. All Pr.CCAs/ CCAs/ CAs(IC are requested to refer to the guidelines of the special campaign 3.0 and take appropriate action in your offices, in collaboration with your Department/Ministry. It is also requested to share the pictures and reports of your good work with the Admn. Division of the O/o CGA at email jkiloung.edu@gov.in and admn3-cga@gov.in



(Jenny Kiloung)

Jt. Controller General of Accounts (Admin)

To

1. All Pr.CCAs/CCAs/CAs (IC)
2. All Jt. CGAs (Admn.) O/o CGA, PFMS & INGAF, CC (Pension).

Copy to:

1. Sr. AO (ITD)- for uploading on CGA's website.

224/DCA(PM)
25/09/23

304/CEA
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25/09

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25.9.23
DCA(PM)

Sr. AO (ITD)

राजीव गौबा
Rajiv Gauba



सत्यमेव जयते



31/11
Annexure
मंत्रिमंडल सचिव
भारत सरकार
GABINET SECRETARY
GOVERNMENT OF INDIA

D.O. No. 1/50/3/2021-Cab. (Vol.II)

August 25, 2023

Dear Secretary,

As you are aware, a Special Campaign was organized from 2nd October to 31st October in the years 2021 & 2022 in all Ministries/ Departments and their attached/ subordinate offices for disposal of Pending Matters. Successful implementation of the Special Campaign was possible as a result of vigorous efforts by all Ministries/ Departments.

2. It was decided last year that the exercise of reducing pendency should be undertaken on continuous basis and the Ministries may set apart some time on a fixed day every week for this purpose. Accordingly, DARPG had issued detailed instructions on 3rd January, 2023.

3. In continuation of previous years' efforts, Special Campaign will be undertaken this year from 2nd October, 2023 to 31st October, 2023. During the campaign, special attention may be given to field/ outstation offices responsible for service delivery or having public interface, in addition to the Ministries/ Departments and their attached / subordinate offices. DARPG would continue to be the nodal Department for monitoring and implementation of the campaign and would issue detailed guidelines for the ensuing Campaign separately.

4. Like last two years, your personal involvement and leadership would be critical for success of the Campaign. Appropriate instructions may be issued to all the Offices/ Organizations under your Ministry/ Department to implement the Special Campaign in 2023 in a befitting manner.

with regards

Yours sincerely,

(Rajiv Gauba)

To

All Secretaries to the Government of India